



Kaiser Woodland PFO

MEETING MINUTES BOARD

Monday, September 10th, 2025

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
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| <input checked="" type="checkbox"/> President: Vanessa Siemsen | <input type="checkbox"/> Treasurer: Holly Soliday | <input checked="" type="checkbox"/> Secretary: Rachel Cherry |
| <input type="checkbox"/> Parliamentarian: Stephanie Robson | <input checked="" type="checkbox"/> Auditor: Courtney Lucas | <input checked="" type="checkbox"/> VP Membership: Alyssa Wuestefeld |
| <input checked="" type="checkbox"/> VP Communication: Melissa Robinson | <input checked="" type="checkbox"/> VP Enrichment: Kathryn Jackson | <input checked="" type="checkbox"/> VP Arts: Aimee Takumi |
| <input checked="" type="checkbox"/> VP School Fundraisers: Michelle Rycroft | <input checked="" type="checkbox"/> VP Comm. Fundraising: Katie Santore | |

ADVISORY:

- | | | |
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| <input checked="" type="checkbox"/> Woodland Principal: Kim Maxwell | <input checked="" type="checkbox"/> Kaiser Principal: Matt Broesamle | <input type="checkbox"/> Asst Principal: Glenn Atkins |
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MEMBERS PRESENT: Natalia T Monano, Kelsey Gram, Lindsey Szymczak, Alexandra Blau, Lily Nguyen-Miller, Jody Palmer, Alex Creelman, Lesley Tate Gould, Sara Bert, Amy Calacci, Amy Berner, Michelle Mangel, Amy Cooper, Nick Siemsen, Christine Quirs, L Smith, Ashley McIntosh, Ashely Paulite, Ellen Jones, Angela Harju, Annie Yeager, Heather Gardne, Stacy Rindt-Hoffman

Agenda Item	Discussion/Action
Call to Order	Meeting started at 9:06 AM, in person quorum of the executive board
Minutes & Agenda	Approval of the Minutes Rachel motions to approve the August 2025 PFO meeting minutes. Katie Santore seconds. Motion passes.
Reports from Principals & Discussions	Mrs. Maxwell <ul style="list-style-type: none"> Updates at Woodland <ul style="list-style-type: none"> Finishing Construction MPR and field by 10/1. Hopefully full access by 10/26 Expanded intervention team for reading Waiting on Bike Safety Meeting feedback from the district PBIS Platinum achieved, lots of hard work involving Jody Palmer and team! Mr. Broesamale <ul style="list-style-type: none"> Updates at Kaiser <ul style="list-style-type: none"> Rock band starts Monday, Active Learning starting back up the coming Friday 9/12 Working on completion of MPR TBD of exact date Kaiser working with district to get a bike rack on the 22nd street gate, 2/3 of the bikes come from this direction, this is info received from a week long trial of allowing bikes to enter thought the 22nd street gate Working with district to plan a Safe Route to Program (Kaiser and Woodland) Kaiser achieved PBIS Silver, working on prizes and website
Reports from Presidents	President Reports Vanessa <ul style="list-style-type: none"> Thank you to all our teams working hard on future and current events: Pickleball, Membership, s Spirit Wear, Movie Night, Enrichment, Recess art and Skate Night TK mingle was a huge success! Thanks to all that came and helped



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	<ul style="list-style-type: none">• Roster is almost full! Thank you to all volunteers we still have a few more positions open. Please email KaiserPresident@kwpfo.org or Hello@kwpfo.org with interest!• Thank you to Kathryn Jackson for stepping up for the VP Enrichment role<ul style="list-style-type: none">◦ A Neg Consent Vote was sent out with zero negative• VOTE: Courtney motions to vote to increase Spiritwear budget to \$7043.41<ul style="list-style-type: none">• Rachel Seconds• Motion Approved
Treasurer Update	Treasurer – Holly and Courtney (Courtney Presented) <ul style="list-style-type: none">• Approved budget has been communicated with principals and staff, working with both schools to help spend their budgets!• Update financials went out last night, please reach out with any questions.• Currently working on rolling out the teacher grants again this year- updates soon
VP Reports & Discussions	COMMUNICATIONS – Melissa Robinson <ul style="list-style-type: none">• Picture day for Woodland and Kaiser 9/18• Yearbook:<ul style="list-style-type: none">◦ Presale is on! Check out website soon for more updates, www.KWPFO.org/yearebooks◦ 10% OFF if purchased before 10/1 MEMBERSHIP – Alyssa Wuestefeld <ul style="list-style-type: none">• The membership drive is going well! Already at 91% participation and have raised over 54k as of 9/10• If your membership came with spirit wear it has been sent to the spirit wear team and will be distribute soon, same with yearbooks and lovelines, you will find them in your students accounts on TreeRing• First Woodland Flag Deck drawing happened at Woodland last Friday 9/5 and Kaiser will be this week!• Tropical attire was a hit! Next up are popsicle parties on 10/3 (Kaiser) 10/9 (Woodland)• Court Party will be 11/7 so save the date! COMMUNITY FUNDRAISING – Katie Santore <ul style="list-style-type: none">• Business sponsorships are now available. Kelsey Cera is currently reaching out to previous sponsors, banners will go up November• Movie Night will be moved to Kaiser and scheduled for 9/26, movie is Zootopia• Tickets for pickleball went live 9/6 and a few tickets left• Dine and Dance team preparing for event!• Crack Shake wants a fundraiser• Jack Surfboards wants a fundraiser as well- stay tuned• ENRICHMENT – Kathryn Jackson <ul style="list-style-type: none">• Afterschool Enrichment<ul style="list-style-type: none">◦ 9/13 enrichment registration opens, 9/22 it closes, 10/6 classes begin!• Walk to School is 10/8 looking for volunteers!• Book Fair is 10/27-10/30, leads are meeting with scholastic on 9/9• Trunk or treat is 10/23



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	<ul style="list-style-type: none">Looking for volunteers for Student Assemblies, Parent Education Night and Bike and Walk to school <p>SCHOOL FUNDRAISING – Michelle Rycroft</p> <ul style="list-style-type: none">Spirit wear:<ul style="list-style-type: none">The first window of sales went well! Thrilled with all the excitementStill haven't received the orders yet but will pack and deliver as they come inDriftwood is allowing us to replenish for certain items so check back to the websiteOnline store is open again until 9/30, items should be delivered by the second week of OctFirst skate night was this past Monday the 9/8 and was a success, thank you Jennie Jacobson and her team <p>ARTS – Aimee Takumi</p> <ul style="list-style-type: none">Next Recess art will be 9/26 and sign ups will be in Knightline and social, First one was a great success!Kaiser Musical:<ul style="list-style-type: none">Beauty and the Beast at NHHS first week of February stay tuned for more details
Other Business	<p>KW School Foundation 'caretaker' Nick Siemsen joined our meeting for update!.</p> <ul style="list-style-type: none">Wants to get more dads involve with events like golf etc TBD on detailsIntroduce STEM teacher Amy Cooper, encourages hands on instruction, kids LOVE ItAmy Cooper looking for volunteers to help set up with all grade levels email: Acoper@nmusd.org <p>Lesley Tate-Gould update about the garden</p> <ul style="list-style-type: none">Need volunteers at both schools and has great ideas, Email; hello@kwpfo.org for more details
Adjournment	Meeting adjourned at 9:58am