



Kaiser Woodland PFO

MEETING MINUTES BOARD

August 13, 2024

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
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| <input checked="" type="checkbox"/> KES: Marci Kimura | <input type="checkbox"/> KES: Vanessa Siemsen | <input checked="" type="checkbox"/> WES: Courtney Lucas |
| <input checked="" type="checkbox"/> Treasurer: Allison Sanden | <input checked="" type="checkbox"/> Secretary: Rachel Cherry | <input type="checkbox"/> Parliamentarian: Tiffany Slater |
| <input checked="" type="checkbox"/> Auditor/Asst. Treasurer: Holly Soliday | <input checked="" type="checkbox"/> VP Membership: Alyssa Wuestefeld | <input checked="" type="checkbox"/> VP Communication: Melissa Robinson |
| <input checked="" type="checkbox"/> VP Enrichment: Stephanie Robson | <input checked="" type="checkbox"/> VP Arts: Beth Cieminis | <input type="checkbox"/> VP School Fundraising: |
| <input type="checkbox"/> VP Comm. Fundraising: Aimee Takumi | | |

ADVISORY:

- | | |
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| <input checked="" type="checkbox"/> Woodland Principal: Kim Maxwell | <input checked="" type="checkbox"/> Kaiser Principal: Matt Broesamle |
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MEMBERS PRESENT: Ellen Jones, Sarah Wells, Kristen Turner, Linda Martinez, Megan Madden, Lauren Ocepek, Toni Hyman, Jessica Watkins, Susan Nitao, Kelly Siegel, Kim Maxwell, Matt Broesamle, Natasha Leray, Kristy Chapman, Kellie Newcombe, Max Kruger, Allison Sanden, Alyssa Neuhart, Jeff Harlan, Alexa Reddin, Ashley Paulilte, Kenna Crouch, Tyler Sweeney, Stacy Rindt-hoffman, and Abigail Hernandez.

Agenda Item	Discussion/Action
Call to Order	Meeting started at 7:04 am , in person quorum of the executive board
Minutes & Agenda	Approval of the Minute Rachel motions to approve the June 2024 PFO meeting minutes and special memo. Marci seconds Motion passes
Reports from Principals & Discussions	<p>Mrs. Maxwell</p> <ul style="list-style-type: none"> New staff for 2024-25 excited to start at Woodland, all teachers have been using this week for staff development and updating classrooms Site improvements: MPR stage repainted, all classrooms have new (asbestos abatement) New class room added aka Relocatable Classroom to campus soon ready to use Dates: Meet the teacher 8/16 with hard end time of 10am, Back to school night 8/29 (adults only) TBD on times Woodland applying for Positive Behavioral Interventions Framework and Supports (PBIS) Gold status. <p>Dr. Broesamle</p> <ul style="list-style-type: none"> New staff for 2024-25 excited to start at kaiser, new Vice Principal for BOTH schools, Glen Atkins, officially starts this year. Also new dance teacher(prop 28) starting at Kaiser in Oct '24 year and ending at Woodland in early '25 Important dates: Back to school night 8/22 times for each grade to be posted in social and KL New bike lane added to front of Kaiser, no drop off or stopping in front of school Waiting for final approval list for support teachers (PFO funds)
Reports from Presidents	<p>Courtney & Stephanie</p> <ul style="list-style-type: none"> Thank you to our teams! Working hard all summer for the new year! Thank you to Pickleball, Membership, Spiritwear, MovieNight, social and Knightline.



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<p>Treasurer Update</p>	<ul style="list-style-type: none"> • Welcome packs will come home the first day of school with PFO flyers and info • Back to school events: Woodland meet and greet this Friday the 16th, Chalk the Walk this Sunday the 18th at 10am and teacher gift cards. • Roster is almost full! Still looking or Dine and Dance team, VP School Fundraising, Social team, Skate night team, Yearbook Team and Bike/Walk to school coordinator and a few others • Surplus funds will be given to teachers and staff in a grant program, open to full (\$1000)and part time(\$500) teachers. • Courtney motion to approve Rachel Cherry to secretary, Vanessa Siemsen and Marci Kimura Kaiser co presidents (to exec board), Kenna Crouch seconds and motion approved <p>Treasurer – Allison Sanden & Holly Soliday</p> <ul style="list-style-type: none"> • Highlight the '23/'24 year end net income results: • Allison Motions to approve budget for '24/'25 Alyssa Seconds and motion approved. • Reminder to look for check request procedures this week.
<p>VP Reports & Discussions</p>	<p>COMMUNICATIONS – Melissa</p> <ul style="list-style-type: none"> • Reminders to subscribe to KL and the school calendar! Still looking for help with social and canva • Knightline: Stacy will send out 2 reminders and deadlines have been moved up a day. • Back to School meal will be delivered to schools tomorrow from Rooster Cafe. <p>MEMBERSHIP – Alyssa Wuestefeld</p> <ul style="list-style-type: none"> • Drive will begin on Sunday evening, please help us reach our goal of %100 participation. Parents, teachers and community members can support and there are two incentives added this year. Two drawings at Woodland and Kaiser flag decks and VIP seating to special events. • New staff incentive spend \$30 on membership and get a spirit wear shirt included • Look for new banners at school to show membership progress! Shield for Kaiser and flame for Woodland. • Court party in spring and location is set but TBD on date. • Ellen Jones is updating the directory. • Thank you team! <p>COMMUNITY FUNDRAISING – Aimee</p> <ul style="list-style-type: none"> • Pickleball Tournament : Player tickets are sold out but spectator tickets are still available. • Movie Night: Date is 9/27, no movie title yet and could use another member for the team, check social and KL for updates. • Dine and Dance: Need a sponsor for Santa Ana Country Club (hold on 11/2 date) and need one more co lead. • Frozen Fridays: Need a lead. • Carnival: Need more members but date is tentative for 5/3/2025. <p>ENRICHMENT – Stephanie</p> <ul style="list-style-type: none"> • After School Enrichment: Be on the lookout for new vendors for sports and science, watch KL and social for more info. • Trunk or treat: New layout this year! Team is excited. • Book Fair: Team is meeting next week to determine dates. • Open positions: Parent Education Night Coordinator, Bike/Walk to School Coordinator, and Holiday MPR lead and teams.



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	<p>SCHOOL FUNDRAISING – (position not filled)</p> <ul style="list-style-type: none">• Spirit Wear: New items are cute, thank you to Megan Parole, Heather Megonigal and Ellen Jones for working with booster for new designs over summer. New item: Pajama pants. Please be patient with the team, items will arrive to the classroom within 2-4 weeks. First order window is 8/19-8/31• Skate night to start Oct 7th and need a team• Other Opportunities: VP Fundraising, Read a ton and Sweet Heart Dance <p>ARTS – Beth Cieminis</p> <ul style="list-style-type: none">• Recess art is 9/27, look for sign up genius in KL• Meet the Masters (Kaiser) and Art Masters (Woodland) will continue• Kaiser Play will be in October, more info soon. <p>OTHER</p> <ul style="list-style-type: none">• Jeff Harland, Costa Mesa City Council member, joined the meeting to discuss the new bike lane project outside of Kaiser.
Other Business	
Adjournment	Meeting adjourned at 7:59pm.