



# Kaiser Woodland PFO

# MEETING MINUTES BOARD

Thursday, March 14, 2024

### EXECUTIVE BOARD MEMBERS PRESENT:

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| <input checked="" type="checkbox"/> KES: Stephanie Robson            | <input checked="" type="checkbox"/> WES: Courtney Lucas                    | <input checked="" type="checkbox"/> Treasurer: Allison Sanden              |
| <input type="checkbox"/> Secretary: Alex Creelman                    | <input checked="" type="checkbox"/> Parliamentarian: Tiffany Slater        | <input checked="" type="checkbox"/> Auditor/Asst. Treasurer: Holly Soliday |
| <input checked="" type="checkbox"/> VP Membership: Alyssa Wuestefeld | <input checked="" type="checkbox"/> VP Communication: Rachel Cherry        | <input type="checkbox"/> VP Enrichment: Hedy Wertenbroek                   |
| <input checked="" type="checkbox"/> VP Arts: Beth Cieminis           | <input checked="" type="checkbox"/> VP School Fundraising: Vanessa Siemsen | <input checked="" type="checkbox"/> VP Comm. Fundraising: Marci Kimura     |

### ADVISORY:

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| <input checked="" type="checkbox"/> Woodland Principal: Kim Maxwell | <input checked="" type="checkbox"/> Kaiser Principal: Matt Broesamle |
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**MEMBERS PRESENT:** Kelly Siegel, Ashley Paulite, Jennie Hancock, Aimee Takumi, Patti Clark, Jenny Bowne, Rachel Cherry, Kenna Crouch.

Agenda Item	Discussion/Action
Call to Order	Meeting started at 7:04 PM, in person quorum of the executive board
Minutes & Agenda	<p><b>Approval of the Minutes</b></p> <p>Alyssa motions to approve the February 2024 PFO meeting minutes. Tiffany seconds. Motion passes</p>
Reports from Principals & Discussions	<p><b>Mrs. Maxwell</b></p> <ul style="list-style-type: none"> <li>● Lots of assemblies have been happening at Woodland.</li> <li>● Segerstrom, science on the go, and more coming soon!</li> <li>● Spring music performance dates are coming out soon.</li> <li>● Heart Challenge just finished. Raised about \$3,500.</li> <li>● Tomorrow is a special flag deck because Mrs. Babovic got an employee excellence award at the latest Board Meeting.</li> <li>● Next Flag Deck on April 5th - celebrating the Chinese New Year</li> </ul> <p><b>Mr. Broesamle</b></p> <ul style="list-style-type: none"> <li>● Play was outstanding. It was great to see all their hard work come together!</li> <li>● Awards will be next Friday</li> <li>● 3rd grade had the mobile aquarium today.</li> <li>● 6th graders head off to camp on April 1</li> <li>● State testing will start April 29th</li> <li>● Gate experience for all 4th, 5th and 6th grade classes. 2.5 hours of robotics and coding class that came into each class. They start the week after next going to all classes.</li> </ul>
Reports from Presidents	<p><b>Courtney &amp; Stephanie</b></p> <ul style="list-style-type: none"> <li>● Thank you to the teams!</li> </ul>



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	<ul style="list-style-type: none"> <li>• Kaiser play was amazing and a lot went into it, thank you to Kayleigh and Lea for coordinating all of enrichment, Kenna and Michelle on the jog-a-thon team for all of their work getting ready and getting sponsors for shirts, the carnival team has been working hard as well!</li> <li>• Mark your calendars for a volunteer appreciation party on June 5th at Alex Creelman’s house.</li> <li>• Presidents went to a Kaiser student council meeting and learned more about what they need on campus! PFO will be helping fund these items.</li> <li>• PFO is starting to plan for next year. Interest form will be going out soon.</li> <li>• Please make sure your “How To” documents are all up to date. This helps with transitions between teams: vendors, contact information, etc.</li> </ul>
<p><b>Treasurer Update</b></p>	<p><b>Treasurer – Allison Sanden</b></p> <ul style="list-style-type: none"> <li>• Financials were sent out.</li> <li>• Income from the play is not in there yet.</li> <li>• Jog-a-thon is our biggest fundraiser so we will know how the year was after jog-a-thon.</li> <li>• Question for the principals. We are wondering what the district is paying for again as we start to plan and budget for next year.</li> <li>• Mr. B says that field trips, software, and art masters should still be paid for.</li> <li>• Discussion over art masters and if the PFO would be interested in paying for more lessons or if we would like to look into another company. Art in action is another company.</li> <li>• Is there enough NMUSD funding for an art teacher? Not enough for all of the schools to have an actual teacher.</li> <li>• This will be an ongoing discussion on how we can add more art to our schools.</li> </ul>
<p><b>VP Reports &amp; Discussions</b></p>	<p><b>COMMUNICATIONS – Rachel Cherry</b></p> <ul style="list-style-type: none"> <li>• Yearbook teams are working hard.</li> <li>• 6th grade baby photos can be uploaded on TreeRing.</li> <li>• Cover art contest is officially kicking off on Knightline and social. Those will be due on the 15th to their teachers.</li> <li>• Kaiser’s theme is “Surfin’ through the year” and Woodland is “Pictures of Success”</li> <li>• There will be a special area during recess art to get ready for cover art contests.</li> <li>• Final day to order yearbooks will be May 6th.</li> <li>• Lovelines promotion will begin on Knightline and social soon.</li> <li>• Discussion over donating yearbooks to those who can’t financially pay for them. PFO will be donating yearbooks.</li> </ul> <p><b>MEMBERSHIP – Alyssa Wuestefeld</b></p> <ul style="list-style-type: none"> <li>• Court party is coming soon.</li> <li>• Invites will be going out next week.</li> <li>• We will be having Mexican food this year.</li> <li>• Team is working on decor and rentals.</li> </ul> <p><b>COMMUNITY FUNDRAISING – Marci Kimura</b></p> <ul style="list-style-type: none"> <li>• Carnival team is working hard!</li> <li>• Looking for donations to the carnival raffle.</li> </ul> <p><b>ENRICHMENT – Hedy Wertenbroek (Presented by Stephanie Robson)</b></p> <ul style="list-style-type: none"> <li>• Only had to cancel a few enrichment classes due to low enrollment, but not that many!</li> </ul>



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	<ul style="list-style-type: none"> <li>• Book fairs coming up in the spring. One day will be during Kaiser's open house. Going to send some spirit wear at that time too.</li> <li>• We are also hoping to open it during lunch for Kaiser students.</li> <li>• Volunteers will be needed.</li> </ul> <p><b>SCHOOL FUNDRAISING – Vanessa Siemsen</b></p> <ul style="list-style-type: none"> <li>• Skate night in April will be during Spring Break and the theme is Luau.</li> <li>• Read-a-thon coupons were handed out and Sara Bert did a wonderful job with them. Thank you for your patience!</li> <li>• Jog-a-thon registration opened last week. If we reach 50% by kickoff we will celebrate with crazy hair/hat day.</li> <li>• All students registered before kickoff get entered into a principal challenge.</li> <li>• Mr. B will be silly stringed and Mrs. Maxwell will do an egg drop challenge.</li> <li>• Question from Mrs. Clark on if the teachers can find out what day the crazy hair/hat day will be so that their class goals can be planned on different days.</li> <li>• BMX assembly on April 30th.</li> <li>• Goal is \$85K this year.</li> <li>• Volunteer sign ups will be in the next Knightline.</li> <li>• 6th graders will be doing their color run this year! They will be coming back from their field trip to Ensign and then running.</li> <li>• Allison will add the run times to the PFO calendar.</li> <li>• Mrs. Siegel asked about the jog-a-thon packets. Mrs. Maxwell said that the packets are in the office and she will put them in mailboxes tomorrow. Mrs. Maxwell will also send out the run times to the teachers.</li> <li>• Booster will be having a kick off meeting with teachers at both campuses soon.</li> <li>• Booster is on campus and will be around during drop off to get everyone excited about the jog-a-thon.</li> <li>• Smoothies will be sold after school on the day of as well. They will be in front of Kaiser and inside Woodland at pick up.</li> <li>• Thank you to Michelle and Kenna!</li> <li>• Kaiser's next flag deck coffee will be on the 22nd and Woodland's will be on Friday, April 19th.</li> <li>• We LOVE Stem Bingo night tickets are on sale!</li> </ul> <p><b>ARTS – Beth Cieminis</b></p> <ul style="list-style-type: none"> <li>• Play was great! Wonderful community event and experience. Thank you to those who came, families and teachers. Thank you to the principals for letting them perform at school.</li> <li>• Special thanks to Kristin Hoang who was the play manager and ran the whole thing!</li> <li>• Recess art is next Friday and there will be one more in April and May.</li> <li>• Art masters continues to happen at both schools.</li> </ul>
<b>Other Business</b>	
<b>Adjournment</b>	<b>Meeting adjourned at 7:53 pm</b>