



Kaiser Woodland PFO

MEETING MINUTES BOARD

May 8, 2024

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> KES: Stephanie Robson | <input checked="" type="checkbox"/> WES: Courtney Lucas | <input checked="" type="checkbox"/> Treasurer: Allison Sanden |
| <input checked="" type="checkbox"/> Secretary: Alex Creelman | <input checked="" type="checkbox"/> Parliamentarian: Tiffany Slater | <input type="checkbox"/> Auditor/Asst. Treasurer: Holly Soliday |
| <input checked="" type="checkbox"/> VP Membership: Alyssa Wuestefeld | <input checked="" type="checkbox"/> VP Communication: Rachel Cherry | <input type="checkbox"/> VP Enrichment: |
| <input checked="" type="checkbox"/> VP Arts: Beth Cieminis | <input type="checkbox"/> VP School Fundraising: Vanessa Siemsen | <input checked="" type="checkbox"/> VP Comm. Fundraising: Marci Kimura |

ADVISORY:

- Woodland Principal: Kim Maxwell Kaiser Principal: Matt Broesamle

MEMBERS PRESENT: Ellen Jones, Natalia Montano, Ashley Paulite, Sally Ludwig, Kelly Siegel, Kara Wamplek, Jennie Bowne, Sara Bert, Kendra Crouch, Laura Ashamalla

Agenda Item	Discussion/Action
Call to Order	Meeting started at 7:04pm, in person quorum of the executive board
Minutes & Agenda	<p>Approval of the Minutes</p> <p>Alex motions to approve the April 2024 PFO meeting minutes Alyssa seconds Motion passes</p>
Reports from Principals & Discussions	<p>Mrs Maxwell (Courtney in lieu)</p> <ul style="list-style-type: none"> Spring Shows coming up and times are in newsletter and knightline 101 dalmatians is next weekend 5/17-18. Friday sold out and still have tickets available at 2pm on Saturday Field trip on the 17th for the 2nd graders going to Kaiser to get Knighted Garden beds have been delivered! Volunteer sign ups going out to update the garden on 5/17 <p>Dr. Broesamle</p> <ul style="list-style-type: none"> Meet the masters: similar to art masters will be covered under prop 28 approximate budget \$10,000 Open house: food trucks 5-7pm Newport mesa soccer cup, we have 13 teams, thank you to Jennie and her family. Staffing for 2024-2025 school year: 6 3rd grade class, 5 classes of 4th, 5th and 6th. Working on a new logo for Kaiser with the kids feedback Refresh of PBIS, so might see something other than CARE. Might see new sign, etc Promotion at 10am June 5th Coffee at volunteer flag deck Friday May 17th proposed June 4th for yearbook signing party <p>Stephanie motions to increase budget to \$1200 for the 6th grade party and the yearbook signing Party Alyssa Seconds Motion Passes</p>
Reports from Presidents	<p>Courtney & Stephanie</p> <ul style="list-style-type: none"> Thank you to our teams who have been hard at work! Wow, what an amazing Carnival! Thank you to Lauren Ashamalla and Sally Ludwig for stepping up and co-leading the Carnival! They had an amazing team including Meghan Lucarelli, Kristy Chapman, Megan Miller, Sara Bert, Jennie



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<p>Treasurer Update</p>	<p>Jacobson, Courtney Hamilton, Lori Bousman, & Jessica Jamora. We also want to thank all of the parents who donated bake sale items, items for the raffle and who volunteered their me to help set-up, clean-up and everywhere in between.</p> <ul style="list-style-type: none"> • What a fun Court Party! Thank you to everyone who attended and the amazing Court Party team, Alyssa, Ashley and Terin, and our host Allison! • Book Fair is next week! We still need volunteers! Please consider volunteering! • Teacher Appreciation Week: Thank you parents for spoiling our teachers and thank you Heather Hallman for helping us execute a wonderful week! • Mark your calendars for a volunteer thank you in June! The date is set for June 5th at 11:00am. Alex Creelman is graciously hosting us again this year and we so appreciate that she is opening her home for us. • Interest forms were sent out and we received many responses. If you have not yet completed the form, please do so! If you have any questions about roles, please reach out to Courtney or Stephanie! • Stephanie: proposed 6th grade plan for party and yearbook signing which will be on campus <p>Treasurer – Allison Sanden & Holly Soliday</p> <ul style="list-style-type: none"> • June 5th is the last check signing for the year. <p style="text-align: center;">Motion to approve Amendment to bylaws section 2a “Dissolution of Organization”</p> <p style="text-align: right;">Allison Motions Stephanie Seconds Motion Passes</p>
<p>VP Reports & Discussions</p>	<p>COMMUNICATIONS – Rachel Cherry</p> <ul style="list-style-type: none"> • Yearbooks are off to print! Thanks for the contribution of photos! Get excited! Thank you to the teams, and to Valerie Hass, Tiffany Slater and Ellen Jones! • Teacher Appreciation: Thanks to Heather Hallman for all her help with celebrating our outstanding teachers! Lunch will be served on both campuses on Friday. <p>MEMBERSHIP – Alyssa Wuestefeld</p> <ul style="list-style-type: none"> • Court party was a huge success! Thank you to Ashley and Terin for planning and Allison for hosting! If you are interested in hosting next year, please let me know. • Membership for 2024-2025: We are beginning to work on the different membership tiers and pricing for next year as well as the marketing plan. • Question for the principals: I will be emailing you the membership flier for approval over the summer. Are there any dates you will be unavailable to respond? Mr B said no <p>COMMUNITY FUNDRAISING – Marci Kimura</p> <ul style="list-style-type: none"> • Carnival: A big thank you to the co-chairs Lauren Johnson Ashamalla and Sally Ludwig. Committee team members Meghan Lucarelli, Kristy Chapman, Megan Miller, Sara Bert, Jennie Jacobson, Courtney Hamilton, Lori Bousman, & Jessica Jamora. • Carnival was a huge success! We had great feedback about the new layout, food vendors, and new rides. The security was very good as well • A special thanks to the Ensign and Newport Harbor High School students that volunteered as well (many former Woodland Kaiser students).



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	<ul style="list-style-type: none"> • Restaurant Fundraisers: Come celebrate our last Frozen Friday of the school year with us on May 24. • Have 4 new iPads that were purchased with technology budget which can be checked out for events next year. <p>ENRICHMENT – Stephanie Robson (Interim VP of Enrichment)</p> <ul style="list-style-type: none"> • Book Fair Next Week! May 13th - 17th <ul style="list-style-type: none"> ○ Hours a. Kaiser: Afterschool M-F, Monday and Friday during lunch; Open House Th 4:45-7pm (still need a volunteer) ○ Woodland: Afterschool M-F, Friday 7:30-8:15am ○ Volunteers a. Still need volunteers, especially at Kaiser Open House for the first shift (4:45-6) and Woodland, many shifts needed. • Parent Education Night was a success! Everyone who attended really enjoyed the speaker and it was a low-cost and easy event. We will do it again next year, speaker TBD. Thank you Sarah! • Enrichment Classes: Still going strong! Thank you to Kayleigh and Lea for all their help this year and thank you to the parent proctors as well. • Assemblies: There have been some really great assemblies at both schools: BMX, Lan Dance Group, Chinese Lion celebration. Thank you to the Diversity & Inclusion team for helping to facilitate these. • NHHS Scholarship: Melanie is working on this, and the scholarships will be handed out at a Flag Deck at Kaiser in June. • Bike-to-School Day was this morning, thanks to the Costa Mesa PD for helping us do it safely! <p>SCHOOL FUNDRAISING – Vanessa Siemsen (Courtney in Lieu)</p> <ul style="list-style-type: none"> • Skate Night: Another successful Skate Night this past Monday - thank you to everyone who attended. The final Skate Night of the school year is Monday, June 3rd and the theme is Summer! • Flag Deck Coffee: Kaiser's next coffee will be Friday, May 31. • Woodland's next coffee will be Friday, May 17. • Open House Food Trucks/Vendors - Early out at Kaiser on Thursday. Cocina Cultural, TK Burger, Kona Ice • We love STEM: Camping Under the Stars May 31. Tickets are sold out! <p>ARTS – Beth Cieminis</p> <ul style="list-style-type: none"> • Final Recess Art is this Friday, May 10 • Woodland 2nd grade Musical "101 Dalmatians" is coming up on May 17 and 18. Buy your tickets now! The Friday night show is already sold out! • VOTE - increase play expense to \$6,600 (income from the play is already over \$6,400 and projected to increase) <p style="text-align: right;"> Vote to increase the Woodland play budget from \$4400 to \$6600 Marci motions to increase the budget Beth seconds Motion passes </p>
<p>Other Business</p>	
<p>Adjournment</p>	<p>Meeting adjourned at 7:49pm</p>



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