



Kaiser Woodland PFO

MEETING MINUTES BOARD

June 5, 2024

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
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| <input checked="" type="checkbox"/> KES: Stephanie Robson | <input checked="" type="checkbox"/> WES: Courtney Lucas | <input checked="" type="checkbox"/> Treasurer: Allison Sanden |
| <input type="checkbox"/> Secretary: Alex Creelman | <input checked="" type="checkbox"/> Parliamentarian: Tiffany Slater | <input checked="" type="checkbox"/> Auditor/Asst. Treasurer: Holly Soliday |
| <input checked="" type="checkbox"/> VP Membership: Alyssa Wuestefeld | <input checked="" type="checkbox"/> VP Communication: Rachel Cherry | <input type="checkbox"/> VP Enrichment: |
| <input checked="" type="checkbox"/> VP Arts: Beth Cieminis | <input checked="" type="checkbox"/> VP School Fundraising: Vanessa Siemsen | <input checked="" type="checkbox"/> VP Comm. Fundraising: Marci Kimura |

ADVISORY:

- | | |
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| <input checked="" type="checkbox"/> Woodland Principal: Kim Maxwell | <input checked="" type="checkbox"/> Kaiser Principal: Matt Broesamle |
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MEMBERS PRESENT: Nicole Maggard, Aimee Takumi, Melissa Robinson, Jodie Palmer, Stacy Rindt-Hoffman, Ashley Paulite, Elisabet Ibarra, Ellen Jones, Kenna Crouch, Krista Weigand, Carol Crane.

Agenda Item	Discussion/Action
Call to Order	Meeting started at 9:04 am, in person quorum of the executive board
Minutes & Agenda	<p>Approval of the Minutes</p> <p>Stephanie motions to approve the May 2024 PFO meeting minutes and special memo. Marci seconds</p> <p>Motion passes</p>
Reports from Principals & Discussions	<p>Mrs. Maxwell</p> <ul style="list-style-type: none"> • Woodland is getting new floors starting next week. • Thank you to the PFO for all that they do! It's an incredible community. • Last flag deck is this Friday • TK/K assessments are happening now! If you know anyone coming who didn't get the email, please make sure they are enrolled and will sign up for the assessments. • PBIS: We got our application in, thank you to Ms. Palmer! We submitted for gold. We should hear back in late summer. • Launch of dragon dollars this year. Kids can roll over their dragon dollars for next year. • Schedule update for next year. We were looking at a new schedule and it was not approved by the district. We will have the same start/end times next year. Some changes during the school day with schedules. • In the process of figuring out the teacher line up for next year. • We will be hiring a new teacher for 2nd grade for next year. • Woodland library is getting brand new furniture next year. <p>Dr. Broesamle</p> <ul style="list-style-type: none"> • Promotion is on Friday! • Thank you for the funds for the yearbook party and promotion. The party was very fun for the 6th graders. • In the process for hiring for 3rd and 6th. • Ms Yee is moving to 5th grade so there is a spot open in 6th. One of our 5th grade teachers is moving over to Newport Heights. • New math has been approved for the year, Illustrative.



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	<ul style="list-style-type: none"> • Kaiser is changing from CARE to NOBLE. Never give up, outstanding citizens, brave, leaders, everyone matters! • There is a new oath at Kaiser that they will announce next year. • Thank you to the PFO for all they do for both schools.
<p>Reports from Presidents</p>	<p>Courtney & Stephanie</p> <ul style="list-style-type: none"> • Thank you to all of our teams! Book fair, teacher appreciation, open house, skate night, 6th grade coordinator (Heidi Ellis), and Goli for the NHHS scholarships and more! • Woodland show choir went great! Thank you to all of our volunteers and Mr. St. Royal • Thank you to our executive board for all of their work all year. • Special thank you to STEM for the camping under the stars event. • Woodland garden beds have been replaced with help from Love Costa Mesa. We will continue to work with them in future years. • We are preparing for our 2024/2025 school year. Roster is looking great but we do need a Kaiser president. • Our 24/25 calendar is coming together! • Don't forget to renew your volunteer status so you don't have to start at step 1 for the new process. • Introduction of Melissa Robinson and Aimee Takumi as new VP Communications and VP School Fundraising. • Stephanie motions to approve executive board for 2024/2025, including additions of Melissa and Aimee. <ul style="list-style-type: none"> • Courtney seconds • Motion passes <ul style="list-style-type: none"> • Volunteer party is right after this meeting. Thank you to Alex for hosting. • Kona Shaved Ice is after school today on Kaiser field near 21st street.
<p>Treasurer Update</p>	<p>Treasurer – Allison Sanden & Holly Soliday</p> <ul style="list-style-type: none"> • We raised almost \$550,000 this year in income, which is \$120K more than we budgeted. • We still need to write about \$15,000 in checks after this meeting. • Great job to the teams! • Some expenses were lower than expected and most of our fundraising passed their goals. • Budget meeting has already taken place for next year. • We do anticipate a loss for next year. We always try to spend all of the money earned. We have a good plan to spend more money. We are spending almost \$100K next year in support teachers. • For next year we are opening up a grant program for teachers. Teachers will be able to apply and we will have two windows for applications. Teachers can get up to \$1,000 in grants. This will be about \$50K spent in grants. • Grants will be open starting in August. This can be told to teachers now so they can start thinking of what they will want to do. • Teachers should get approved first before spending the money. • The form will be user friendly and easy to fill out.



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- This is not a competitive grant process. If the teacher applies and it makes sense, they will be given the grant.
- Any credentialed teacher can apply for a grant!
- Presidents and principals will discuss more details soon.
- Teachers can do a half application in the Fall and then another one later in the year. The times to apply will be in August and January.

VP Reports & Discussions

COMMUNICATIONS – Rachel Cherry

- Yearbooks have arrived and are being distributed this week.
- Thank you to Heidi Ellis for spearheading the 6th grade yearbook party.
- Thank you to Stacy for helping with Knightline!
- Thank you to Alyssa Zalenski and Kathleen Nellesen for social media.

MEMBERSHIP – Alyssa Wuestefeld

- Thank you for all of your memberships this year!
- Don't forget this is an annual drive and will start again on August 19th.
- Similar membership tiers and pricing for next year.
- We already have a court party host for next year - thank you Beth.
- Idea to add in t-shirts to the faculty/staff memberships as a way to incentivize more teachers to join.
- Highlights from the year: 94% participation, hitting our financial goal, popsicle parties, and a wonderful court party.

COMMUNITY FUNDRAISING – Marci Kimura

- All of our dates that we had this year will be the same for next year, we have locked in locations and dates.
- Save the date for pickleball which will be on September 7th! Tickets will go live on August 1st.
- Nicole Maggard: There is another place we can do the pickleball, Los Cab - Fountain Valley off of the 405. Does anyone have concerns about the location? No.
- Marci suggests that the team circle back on location and Nicole gets to decide.
- Stephanie mentioned we would love to have more people attend so if the new place holds more then that would be good.
- Dine and dance is looking good for next year but we do need some new help and team leads.
- Stacy Rindt-Hoffman said she would help be on the team.

ENRICHMENT – Stephanie Robson (Interim VP of Enrichment)

- Book fairs were great! We raised money for the libraries, in addition to what we already gave them.
- We are consolidating to one book fair next year, possibly during the read-a-thon.
- The PFO will be giving the librarians even more money next year.
- Thank you book fair team and volunteers!
- NHHS scholarships were given out.
- Santa is booked for next year at both Kaiser and Woodland.

SCHOOL FUNDRAISING – Vanessa Siemsen

- Thank you to our skate night teams. It was a great skate night on Monday.
- Huge thanks to the entire team this year. We raised a lot of money!
- STEM Update:
 - o Camping under the stars was a huge success!



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	<ul style="list-style-type: none">o Thank you to Courtney and Nick for their help.● Spirit wear! New spirit wear is being worked on and a new logo for both schools.● Discussions about new items to possibly add to spirit wear. <p>ARTS – Beth Cieminis</p> <ul style="list-style-type: none">● Woodland show choir was a success! PFO is excited to support it next year. Thank you to Courtney for stepping up.● Thank you to everyone who helped with recess art.● We have great teams coming back next year!● Art update for next year - at Kaiser we are moving to Meet the Masters and 6 lessons.● Possibly needed from the PFO is basic supplies, around \$1,000.● Woodland is staying with Art Masters and 4 lessons. They thought about having more lessons but TK/K doesn't want to start too early as kids are still learning. <p>OTHER</p> <ul style="list-style-type: none">● Krista Weigand and Carol Crane awarded the PFO with a volunteer recognition award.● Krista mentions that we have raised more than any other PTA/PFO. That Kaiser/Woodland is looked at as a model of what a PFO should be.● Carol said a few months ago they recognized all of the PTAs and they thought "what about the PFOs?"● Carol mentions how we elevate the community and our parents are part of the formula of success!● How special and important it is that our kids are watching all that we do and we should be so proud.
Other Business	
Adjournment	Meeting adjourned at 10:00 am.