



Kaiser Woodland PFO

MEETING MINUTES BOARD

Wednesday, April 3, 2024

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
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| <input checked="" type="checkbox"/> KES: Stephanie Robson | <input checked="" type="checkbox"/> WES: Courtney Lucas | <input checked="" type="checkbox"/> Treasurer: Allison Sanden |
| <input checked="" type="checkbox"/> Secretary: Alex Creelman | <input checked="" type="checkbox"/> Parliamentarian: Tiffany Slater | <input checked="" type="checkbox"/> Auditor/Asst. Treasurer: Holly Soliday |
| <input checked="" type="checkbox"/> VP Membership: Alyssa Wuestefeld | <input checked="" type="checkbox"/> VP Communication: Rachel Cherry | <input type="checkbox"/> VP Enrichment: |
| <input checked="" type="checkbox"/> VP Arts: Beth Cieminis | <input checked="" type="checkbox"/> VP School Fundraising: Vanessa Siemsen | <input checked="" type="checkbox"/> VP Comm. Fundraising: Marci Kimura |

ADVISORY:

- | | |
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| <input checked="" type="checkbox"/> Woodland Principal: Kim Maxwell | <input checked="" type="checkbox"/> Kaiser Principal: Matt Broesamle |
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MEMBERS PRESENT: Amy Calacci, Ellen Jones, Natalia Montano, Ashley Paulite, Melissa Robinson, Aimee Takumi, Emily Hayman, Sally Ludwig, Jodie Palmer, Michelle Roycroft, Elisabet Ibarra, Shannon Natker,

Agenda Item	Discussion/Action
Call to Order	Meeting started at 9:02am, in person quorum of the executive board
Minutes & Agenda	<p>Approval of the Minutes</p> <p>Alex motions to approve the March 2024 PFO meeting minutes. Alyssa seconds. Motion passes.</p>
Reports from Principals & Discussions	<p>Mrs Maxwell</p> <ul style="list-style-type: none"> • Thank you to the Jog a thon team. Kids had so much fun! • Two special needs classes had the highest funds raised. • Lots of assemblies coming up: Segerstrom, BMX, and author – Katherine Otoshi (One) • Dance this week at flag deck to celebrate year of the dragon. • May 3rd – Newport Beach library will be coming to flag deck. • SEL event teaching strategies to help children regulate their emotion. Next year will re-name with something more fun • Literacy event with students will tie in with Author visit. • PBIS application for formal recognition. We will revamp the student’s positive reinforcement program. • Mrs Palmer: Is looking for a parent to be on the PBIS team. • Site improvement: clean slate OC to design/propose painting the black top. <p>Dr. Broesamle</p> <ul style="list-style-type: none"> • State testing will run for 3 weeks starting April. • 6th grade science camp is going well. • Academic decathalon big event May 4th. Will be earlier in the day and should not conflict with the carnival. • Refreshing the Kaiser logo. got great feedback from the 6th grade focus group. Got feedback on spirit ware as well
Reports from Presidents	Courtney & Stephanie



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	<ul style="list-style-type: none"> • Thank you to our teams who have been hard at work! Wow, what a fantastic event we had! It was a blast for the entire Woodland and Kaiser community. Thank you to Michelle, Kenna, Vanessa, and Courtney for all your help! And... we met our goal! Congratulations! <ul style="list-style-type: none"> ○ Thank you to all our behind-the-scenes teams that help make this a success: the Social Media team, Knightline team and Website team! Thank you!! • A new event, our Parent Education Night is coming up: Thursday, April 18th at 6:30pm in the Kaiser MPR. Please spread the word to help our attendance! <p>We will need to vote on a budget for this new event.</p>
<p>Treasurer Update</p>	<p>Treasurer – Allison Sanden & Holly Soliday</p> <ul style="list-style-type: none"> • VOTE: Change the name of “Volunteer Night” to “Parent Education Night” and increase budget from \$500 to \$1500. <p style="text-align: right;">Allison Motions Stephanie Seconds Motion Passes</p>
<p>VP Reports & Discussions</p>	<p>COMMUNICATIONS – Rachel Cherry</p> <ul style="list-style-type: none"> • Yearbook <ul style="list-style-type: none"> ○ Both teams are hard at work!! Keep photos coming to yearbooks@kwpfo.org ○ 6th grade photos can be uploaded via treering!! Please visit our website for more details! ○ Cover art contest is happening now! <ul style="list-style-type: none"> ▪ Kaiser theme: Surfin’ through the Year ▪ Woodland theme: Pictures of Success ○ May 6th is the last order due date for yearbooks! • Teacher Appreciation Week is May 6th-10th <ul style="list-style-type: none"> ○ Get ready to send lots of love in their direction!! <p>MEMBERSHIP – Alyssa Wuestefeld</p> <ul style="list-style-type: none"> • Court Party <ul style="list-style-type: none"> ○ The Court party is on Friday, April 26th, from 5:30-8:30. Please RSVP if you haven’t yet as we are waiting to get a better idea of headcount before finalizing a few details. ○ We will be having Mexican finger food and custom cookies for take away item/dessert. ○ We are looking forward to a fun evening! • Membership 2024/2025 <ul style="list-style-type: none"> ○ Starting to brainstorm for next year’s membership: marketing, tiers, pricing, and perks! ○ Will be changing up signage for the front of the schools. Thinking of having a design with our mascots rather than the ice cream scoops. ○ Starting to save images and make edits for next year’s flier.. <p>COMMUNITY FUNDRAISING – Marci Kimura</p> <p>Carnival:</p> <ul style="list-style-type: none"> • Wristband sales are live! We have an additional offering for a family wristband sponsorship which includes: 4 wristbands, 1 donated wristband, and family name recognition at the carnival. Individual wristbands are currently discounted to \$25 for presale, if purchased before April 26. Cost will be \$30 after April 26. <ul style="list-style-type: none"> ○ All wristband purchases made during presale will be delivered to the student's classroom.



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- Please consider purchasing a wristband to be donated to another student.
- Sign-Up Geniuses will be posted on Knightline in a few weeks, asking for volunteers for running booths and for donations.
- This year we will have more food options: Hot Dog on a Stick, Sgt. Pepperonis, Kettle King, Kona Ice & Hola Adios.
- This year we are hoping to centralize the carnival to our field area and are encouraging families to bring a picnic blanket instead of using the lunch tables.
- As a reminder, you do not have to attend Kaiser Woodland to attend the
- carnival.

ENRICHMENT – Stephanie Robson (Interim VP of Enrichment)

- Enrichment classes have started at both schools. So far, they have been a huge success!
- The Book Fair will be May 13-17th at both schools. The sign-ups have gone out via the Knightline. Please sign up for a timeslot or two, it is so much fun! (Cleared volunteers, please)
- Parent Education Night
 - April 18th from 6:30-8:00pm in the Kaiser MPR.
 - Scott Burnett is a tech support specialist and gives these talks to parents all around orange county.
 - Topics include: Social media apps, cyberbullying and how to protect your students, how to monitor and mentor your student's online activity and more.
 - Snacks and drinks will be provided.
 - Childcare will be provided for potty-trained children 3 and older.
 - We need a volunteer to help with this.

SCHOOL FUNDRAISING – Vanessa Siemsen

- Skate Night
 - April Skate night will be Monday, April 8th (during spring break). Theme is Luau.
- Jog-A-Thon
 - We exceeded our goal for Jog-a-thon with our final number at \$96,000!!
 - Both Woodland and Kaiser campuses will get to have a BMX show on Tuesday, April 30th. Times TBD
 - Thank you to everyone who participated, volunteered, and donated to this fundraiser. This event raises funds to support various initiatives at our schools including assemblies, field trips, school site improvements, arts, and the hiring of two part-time support teachers.
 - Also, thank you to our amazing sponsors. Our sponsors made it possible for all students and staff to wear free custom Dragon and Knight t-shirts for run day!
 - Thank you to Stephanie, Courtney, Michelle, and Kenna. This was an amazing team and the Jog-a-Thon's success is because of you!
- Flag Deck Coffee
 - Woodland: Friday, April 5th
 - Kaiser: Friday, April 26th
- We love STEM
 - Camping Under the Stars registration opens April 18th at 10am. Flyers will be sent out *hopefully this week*, which will include the website for registration.



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	<ul style="list-style-type: none">○ Camping dates: May 31-June 1st at Woodland <p>ARTS – Beth Cieminis</p> <ul style="list-style-type: none">● Recess Art- April 26th and May 10th.● Art Masters continues on at both Kaiser and Woodland.
Other Business	<ul style="list-style-type: none">● Question from a mom on the jog-a-thon on how the prizes are distributed. Suggestions included talking to booster to be more discrete on handing out prizes. No choice for teachers on how to distribute. Stephanie reiterated the importance of bringing feedback to the PFO meetings. Feedback is always incorporated.
Adjournment	Meeting adjourned at 8:02 pm